



CERTIFICATE OF TRANSFER OF TITLE TO LEASED PROPERTY AND LEASE ASSIGNMENT AND ASSUMPTION

Facility Name/Location _____

WHEREAS, _____ (“Grantor”) and the UNITED STATES POSTAL SERVICE (“Postal Service”) entered into a Lease dated _____ for space located at _____ (“premises”) (attach legal description, if requested).

NOW THEREFORE, this is to certify that the above premises, having the name and location noted above, have been sold and transferred with all the rights, rents, and easements thereunto belonging or appertaining and that TITLE therefore passed to _____,

[name(s) of person(s), company or corporation to whom title is transferred] hereinafter called “Grantee,” by a good and sufficient deed dated _____, and that said Lease for the premises herein described has been duly assigned to Grantee and that all rents for the said premises which become due from and after the first day of the first month thereafter following the date of execution of this instrument shall be paid to the above named Grantee.

IN WITNESS WHEREOF, I have executed this Certificate of Transfer of Title to Leased Property and Lease Assignment and Assumption Agreement on the _____ day of _____.

WITNESSES (Two witnesses are required)

GRANTOR(S):

Signature Date

* _____
Signature Date

Signature Date

* _____
Signature Date

TITLE: _____
(Managing Partner, Power of Attorney, etc.)

The undersigned as successor-lessor/Grantee, hereby confirms transfer of title to said premises, and assumes, approves, and adopts the above Lease effective _____ and agrees to be bound by, and undertakes to perform, each and every term, covenant, and condition contained in the Lease. The successor-lessor/Grantee further assumes all obligations and liabilities of all claims and demands against the prior lessor/Grantor under the Lease in all respects as if the successor-lessor/Grantee were the original party to the Lease. The successor-lessor/Grantee also agrees to be bound by all written settlements or other written resolutions of disputes between the Postal Service and the prior lessor/Grantor.

WITNESSES (Two witnesses are required)

GRANTEE(S):

Signature Date

* _____
Signature Date

Signature Date

* _____
Signature Date

TITLE: _____
(Managing Partner, Power of Attorney, etc.)

ADDRESS: _____

TAXPAYER ID: _____

PHONE: _____ FAX: _____

EMAIL: _____

* To be signed by all parties with legal ownership in the property being assigned. If document signed by one individual on behalf of multiple owners, legal documentation to be submitted with Assignment (i.e, Partnership Agreement, Power of Attorney, Articles of Incorporation, Enabling Resolution, etc.)